

**Southeastern Regional Services Group
Monthly Meeting Minutes: April 6, 2017
6 Park Row, Room 3A/B, Mansfield, MA**

In Attendance

Randy Buckner, Raynham, Chair
Dori Jamieson, Abington
Kim Williams, Bridgewater
Mike Morris, Brockton
Rita Garbitt, Lakeville
Christina Collins, Mansfield
JoAnn Cathcart, North Attleborough
David Flaherty, Rahnham
Lauren, Barnes, Sharon
Maureen Doherty, Stoughton
Gill Enos, Taunton
Moirra Rouse, Regional Administrator

Not Represented

Canton
East Bridgewater
Easton
Foxborough
Middleborough
Norfolk
Norton
Plainville
West Bridgewater
Wrentham

Invited Guests in Attendance

Lara Thomas, prior Reg Admin
Joe Fernandes, prior Board Chair

Chair Randy Buckner opened the meeting at 9:35am.

The Board reviewed **March meeting Minutes**. Maureen motioned to approve them, seconded by Rita. The motion passed with 2 abstentions by people not at the March meeting.

March Overview and **Detailed Financial Reports** were distributed. Moira said she expenses included the DPW Services Re-Bid Legal Notice and 2 Ricoh Invoices paid in the same month; she expects those copier/printer invoices to arrive more timely from now on. A motion was made and seconded to approve the Financial Reports as submitted. It passed unanimously.

Moira presented the **Legal Services Invoice** for \$8,267.44 from K.P. Law for their representation of SERSG in New Bedford Superior Court (for the period January 19-February 22, Hearing Date). Maureen requested a motion to *approve* paying this invoice. It was seconded and voted on. Nine voted in favor; one abstained. The motion passed.

Results from the **DPW Services Re-Bid** were handed out in the form of Bid Tally results. Moira also distributed detailed calculations of the Pavement Reclamation and Sidewalk items, which are individually awarded to the bidder with the lowest total *for each* town. All Pavement Recl is recommended for award to Murray Paving. The Sidewalk contract awards are recommended to LAL Construction (9) and Tasco Construction (6). At the request of the Hwy group and because we have never previously worked with Tasco, Moira checked references for them and they were well recommended. The Highway Superintendents recommend award to the low bidders. Rita motioned that SERSG award all contracts as recommended by the Hwy group. JoAnn seconded it. It passed unanimously.

Moira said the **Town of Medfield is certain they want membership** with SERSG. She asked the Board for approval to prorate their FY17 Dues to \$1,367, which represents 4 months. She began working with them in March and would like to send their invoice and Welcome Letter as soon as possible. Maureen motioned, it was seconded, and the Board unanimously approved accepting their FY17 membership for that amount.

The **May Board meeting** will be in Stoughton. Moira will send invitations to 11 communities that border SERSG on the northeastern corner. JoAnn asked whether DPW/Highway people have been invited as well as town administrator/managers and whether some of our own Hwy Supts could join that meeting to welcome them; Moira responded that she has not yet listed those people but will add them to the Invitees and secure at least 2 people from our Hwy Supts' group to join us. Maureen has the catering scheduled for our Breakfast meeting.

Moira said **Spring procurements for DPW Supplies, Office Supplies, Paper, and Water & Sewer Treatment Chemicals** are already underway. Like last year, she used GoogleForms to request quantities and has bid openings scheduled for April 24 & 26 and on May 1 for both Paper and Office Supplies. Barring any reason for delay, contract award authorization will be voted on at the May meeting.

Other Business:

- JoAnn is working with MCPPO to schedule the 1-day hybrid class in North Attleborough. A draft of the class plan was handed out.
- Members asked Moira to prepare a Price Comparison of state contracts pricing compared to SERSG for DPW Supplies and Water Chemicals.

Our last agenda item was the RETIREMENT of Randy Buckner. With his departure, SERSG needs to replace the Board Chair for the remainder of this fiscal year. A motion was made and seconded to nominate Maureen Doherty as the SERSG Board Chair. It passed unanimously. A motion was made and seconded to nominate Mike Morris as the Vice Chair for the remainder of this fiscal year. It passed unanimously.

Next Maureen Doherty read a **Proclamation from the State House** that acknowledged Randy's tenure with SERSG and thanked him for his years of service and dedication. A cake was cut to celebrate and the meeting was adjourned.

Respectfully submitted,
Moira Rouse, Secretary, Regional Administrator

April 25, 2017